

STOUGHTON HOUSING AUTHORITY PARKING POLICY

The following rules govern the use of parking areas at the Stoughton Housing Authority (SHA) Family and Elderly/Non-Elderly Disabled Developments:

WAITING LIST FOR DEVELOPMENTS WITH ASSIGNED PARKING

If no parking space is available at the time a tenant registers their vehicle, that tenant will be placed on a Waiting List which will be in order of seniority. The tenant who has owned a vehicle the longest **while living in the development** will be assigned the next available parking space.

REGISTRATION

a. A vehicle must be **registered to the tenant** in order for it to be properly registered with the SHA.

b. To register a vehicle with the SHA tenants must provide a valid Massachusetts Vehicle Registration and Driver's License during normal business hours at the SHA office.

c. Developments with assigned parking spaces will be issued a SHA numbered parking sticker to affix to the rear window of their registered vehicle. Non-assigned parking developments will be issued a parking sticker to affix to the rear window of their registered vehicle.

d. No household will be assigned more than one parking space.

e. Only the SHA may assign parking spaces.

f. Residents having a handicap plate may park in any available handicap parking space.

PARKING SPACE TURNOVER FOR DEVELOPMENTS WITH ASSIGNED PARKING

Tenants who sell, dispose of or otherwise give up their vehicle must report it to the SHA **immediately** and will no longer have an assigned parking space unless they register a new vehicle **within 15 days** as stated above. Tenants who, at anytime, can no longer drive due to physical constraints, or whose license expires and is not renewed, are required to notify the SHA **within one week**. Tenants will be given **15 days** to have the vehicle removed from the premises and the tenant will no longer have an assigned parking space. Tenants with an assigned parking space who do not park in their assigned space shall **forfeit** it to the next tenant on the SHA's Waiting List. No tenant may give their assigned space to another tenant.

AUTHORIZED PARKING

Tenant Parking: All tenants shall park vehicles within the marked lines of a parking space. All vehicles parked on SHA property must have a current Massachusetts registration, valid inspection sticker and be on file with the SHA. **Visitor Parking:** All visitors (including Case Workers & Homemakers) shall park on the street(s) of the development in accordance with Town Ordinances. No visitor may park in a tenant reserved parking space.

UNAUTHORIZED PARKING

- No parking outside of authorized parking spaces.
- No tenant may park in another tenant's reserved parking space.
- No visitor may park in any tenant reserved parking space.
- No parking on sidewalks or in front of dumpsters.
- No parking in Fire Lanes.
- No parking on any grass area, walkway, path, common area or emergency vehicle pass through zones.
- No unregistered, un-inspected and/or uninsured vehicles on SHA property.
- No parking where posted along circles or drive through areas.
- No parking on maintenance driveways.
- No vehicle, which is determined by the SHA to be inoperable or leaking oil/fluid of posing a threat to the safety of the tenants of SHA, shall be stored or parked on SHA property. Repairing vehicles on SHA property is prohibited.
- No boats, trailers, campers or commercial vehicles are permitted to park on SHA property.

TOWING POLICY

Any vehicle found violating any section of this parking policy shall be towed after 24-hour notice at the owner's expense. Except in an emergency situation for which no notice will be required.

SNOW EMERGENCY

During the winter months it is the tenant's responsibility to remove snow and ice from their vehicles. The SHA will issue a one call to all residents to provide direction when necessary.

SPACE SAVERS

Residents may purchase orange traffic cones as space savers for developments where parking spaces are unassigned. All other items utilized as space savers shall be removed and disposed of by the Stoughton Housing Authority.